Conway Township

8015 N. Fowlerville Road

PO Box 1157

Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533

September 24, 2025

Request for Proposal

The Conway Township Board is accepting sealed bids for snow removal and salting on the Township Hall parking lot and sidewalks at 8015 N. Fowlerville Road, Fowlerville MI 48836 on Tuesdays and Wednesdays from 9:00 a.m. to 3:00 p.m. for the 2025/2026 season. Bids will be accepted until October 20, 2025 during regular business hours, mailed to PO Box 1157 or placed in the drop box anytime. A current Certificate of Insurance and a completed W9 must be included with all bids. The Township has the right to reject any and all bids and does not have to be bound to the lowest bid. The scope of work is as follows:

**Snow Removal by 7 a.m. weather permitting:** **Per Push Price:**

Accumulation 1-6” $\_\_\_\_\_\_\_\_\_\_\_

Accumulation 6” or more $\_\_\_\_\_\_\_\_\_\_\_

**Ice Control** **Per Application**

Salt Parking Lot $\_\_\_\_\_\_\_\_\_\_\_\_

Calcium Chloride on Sidewalks $\_\_\_\_\_\_\_\_\_\_\_\_

**Insurance:** Successful bidder must submit a certificate of insurance to Conway Township showing evidence of a minimum of $1,000,000 liability insurance.

Certificate Holder: Conway Township Additional Insured: Conway Township

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Payment Terms: Itemized invoices submitted to the Township Clerk on or before the 10th of the month for the preceding month will be paid within 30 days.

Please note: Township Hall is rented out on the weekends, so weekend snow and ice removal is mandatory.

Conway Township has the right to refuse and and all bids and are not obligated to accept the lowest bid.

**Insurance Requirements**. Contractor at Contractor’s sole expense shall procure and maintain commercial general liability insurance, including personal injury, bodily injury, death and property damage, with a combined limit of at least one million dollars ($1,000,000) and any workers’ compensation insurance as required by law. Such insurance shall insure, on an occurrence basis, against all liability of Contractor arising out of or in connection with performance of the Services by Contractor. Conway Township and its elected officials, officers, board members, agents and employees shall be named as additional insureds on Contractor’s policy. Contractor shall provide to the Township a certificate of insurance evidencing the coverage required by this paragraph on or before the Effective Date or before any of the Services are provided. Said certificate shall be kept current and shall evidence at all times an effective and current insurance policy in accordance with this paragraph.

**Indemnification**. Contractor agrees to defend, indemnify, and hold harmless the Township from any claim, demand, suit, loss, cost, expense, or damage which may be asserted, claimed or recovered against the Township by any party whatsoever which arises out of or is in any way connected with this agreement or the Services.

Tara Foote

Conway Township Clerk